


Click QRF 500 Quick Guide

Introduction to the **QRF500** audience response system.

1. Remotes and Dongle

Load two “AA” batteries into the **Instructor** (F1-1a) and two ‘AAA’ batteries into the **Student** (F1-1b) remotes. Turn on the Power on the side/at the bottom of the remotes.

2. Start the Software

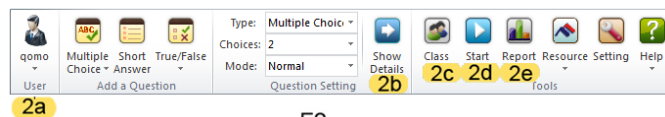
- Install the QClick software from the CD.
- Double-click the icon  on the desktop that will open a *.ppt file to launch the QClick software.
- Plug in the USB dongle (F1-1c) which should be automatically recognized by QClick.

Note: The default username and password are both **qomo**.

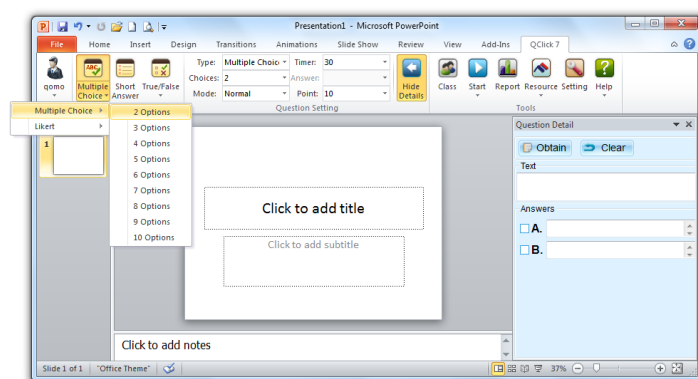
- The QClick toolbar will appear and your username will be displayed in the User section (F2-2a).

3. Prepare an Exam

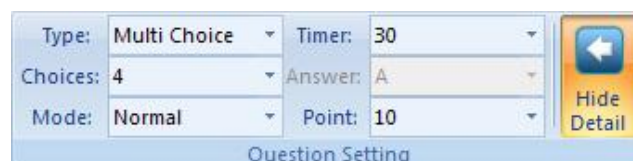
- Select a question type from the Add a Question section (F3.1), and click a selection from the option menu to add a template slide to the presentation. You can add slides through PowerPoint that will be recognized by QClick later on.
- Click Show Details (F2-2b) on the Question Setting section.
- Set the question properties (F3.2) from the dropdown list, such as Question Type, Question Mode, Quiz Timer, and Points.
- Type your question and answer choices in the template. In the Question Detail section, click Obtain (F3.3-3a) to display the text and answers in the Question Detail fields.
- Set the correct answer by clicking the check box of answer options under Answers.



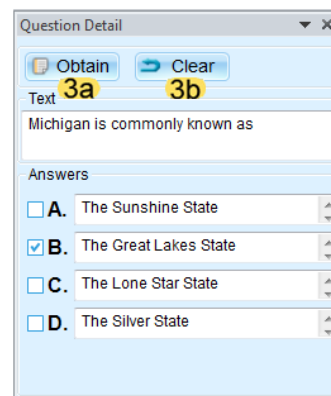
F2



F3.1



F3.2



F3.3



1a



1b



1c

F1

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4. Class Set Up

- Click the Class button (F2-2c) in the Tools section.
- Click the shortcut keys (F4-4a) in the Class Setting window to add a class, edit a class, or delete a class. Or, set up the class by clicking the option menu of Class (F4-4b).
- Click the shortcut keys (F4-4c) in the Class Setting window to set up student profiles. Or, set up student information by clicking on Student in the option menu (F4-4d).
- Click the Save button (F4-4e) to complete your class settings, and then exit (F4-4f) the class setting window.

The screenshot shows the 'Class Setting' window with the 'Class' tab selected. The 'Class List' on the left shows 'Class 5' selected. The main table displays student information for Class 5.

*Student ID	*First Name	*Last Name	Group No.	Device No.	
1	First Name	Last Name	1	1	
2	10	First Name	Last Name	1	10
3	9	First Name	Last Name	1	9
4	8	First Name	Last Name	1	8
5	7	First Name	Last Name	1	7
6	6	First Name	Last Name	1	6
7	5	First Name	Last Name	1	5
8	4	First Name	Last Name	1	4
9	3	First Name	Last Name	1	3
10	2	First Name	Last Name	1	2

Device No. only works on QIR300 and QRF300.

F4

5. Import a Class

- Click on File (F5.1-5a) and select Import Class List from the option menu. Or simply click the button (F5.1-5b) on the shortcut keys.
- Find the Excel file with your class list and click Open.
- Select the correct title for your imported columns from the drop down menus above the mock Excel sheet.
- Click the Import button (F5.2-5c) to begin the import.

Note: The class you import from Excel must have three columns of set information filled out: the Student ID, First Name, and Last Name.

The screenshot shows the 'Class Setting' window with the 'File' menu open. The 'Import Class List' option is selected. The main table displays student information for Class 5.

*Student ID	*First Name	*Last Name	Group No.	Device No.	
1	First Name	Last Name	1	1	
2	10	First Name	Last Name	1	10
3	9	First Name	Last Name	1	9
4	8	First Name	Last Name	1	8
5	7	First Name	Last Name	1	7
6	6	First Name	Last Name	1	6
7	5	First Name	Last Name	1	5
8	4	First Name	Last Name	1	4
9	3	First Name	Last Name	1	3
10	2	First Name	Last Name	1	2
11	11	First Name	Last Name	1	11
12	12	First Name	Last Name	1	12
13	13	First Name	Last Name	1	13
14	14	First Name	Last Name	1	14
15	15	First Name	Last Name	1	15
16	16	First Name	Last Name	1	16
17	17	First Name	Last Name	1	17
18	18	First Name	Last Name	1	18
19	19	First Name	Last Name	1	19

Device No. only works on QIR300, QRF300 and QRF500.

F5.1

The screenshot shows the 'Importing: Preview' window. The 'Options' section shows 'Beginning Row' as 1 and 'Ending Row' as 40. The 'Select Sheets' section shows 'Sheet1' and 'Sheet2' selected. The main table displays the preview of the Excel sheet.

*Student ID	*First Name	*Last Name	Group No.	Device No.
1	First Name	Last Name		1
2	2	First Name	Last Name	2
3	3	First Name	Last Name	3
4	4	First Name	Last Name	4
5	5	First Name	Last Name	5
6	6	First Name	Last Name	6
7	7	First Name	Last Name	7
8	8	First Name	Last Name	8
9	9	First Name	Last Name	9
10	10	First Name	Last Name	10
11	11	First Name	Last Name	11

Ready to import.

F5.2

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6. Student Login

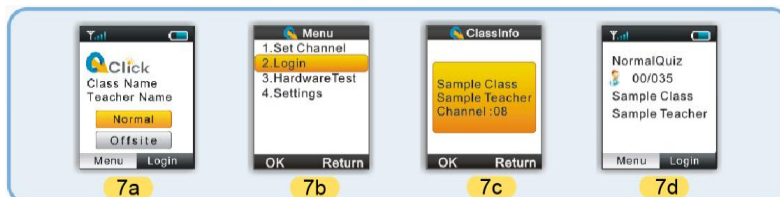
The student remote will automatically login to the class (F6-6a), and the screen will display the current question number when a new question has started (F6-6b).



F6

7. Instructor Login

From the home screen (F7-7a), click the button to enter the menu screen. Select (F7-7b) login. Press the button to select OK. When your (F7-7c) class information appears on the screen, press the top left function key to select OK then your exam details will appear on the remote screen (F7-7d).

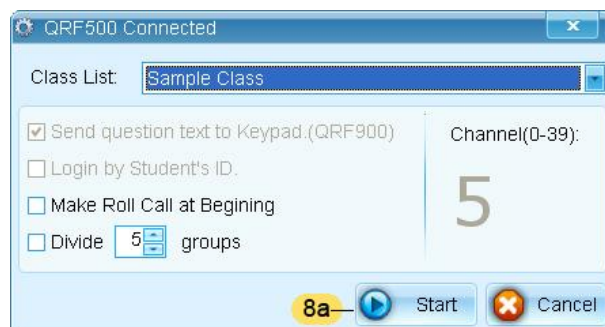


F7

8. Run a Quiz

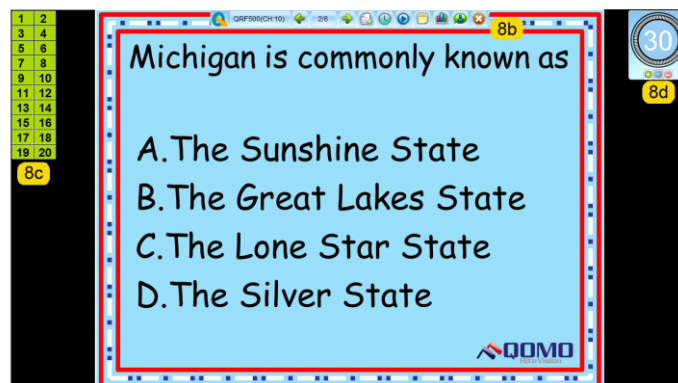
- Click the Start button (F2-2d) in the Tools section to choose a quiz mode. A quiz setting window will pop up.

Note: The QClick toolbar will appear and shows “QRF500 Connected”. If the toolbar shows “No Host” re-plug the USB dongle.



F8.1

- Select a class from the drop-down list in the quiz setting window.
- Click the check boxes necessary for your session.
- Click Start (F8.1-8a) to run the quiz.
- A toolbar (F8.2-8b) will appear on the top of the screen from which you can operate your exam. On the left side of the screen a (F8.2-8c) list of student registration numbers will appear. On the right side of the screen a (F8.2-8d) timer will show the response time to the questions.
- Start any question by clicking Start (F8.3-8e), and end the timer by clicking Stop (F8.3-8e). Go through the questions using the arrow keys.
- Add questions during the quiz session by clicking on the Instant Questions button (F8.3-8f). Select a question mode from its option menu and edit the question in the Add a Question window.



F8.2

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9. View Results

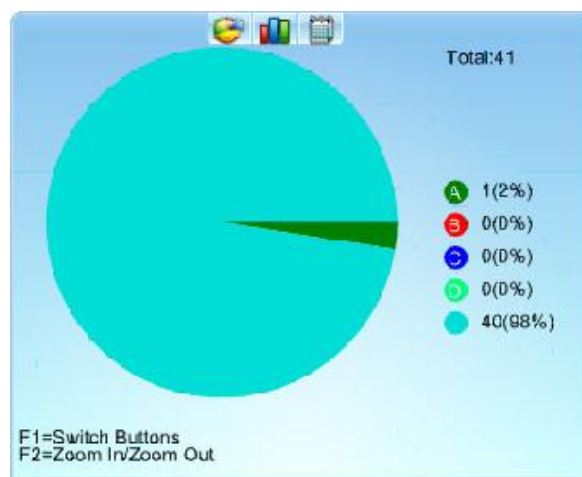
During an exam, check the students' results after each question by pressing Report (F8.3-8g) and Result (F8.3-8h).



F8.3

Question	Response	Points
1	A	10
2	C	10
3	B	10
4	C	10
5	C	10
6	A	0

F9.1



F9.2

10. Generate Reports

- After saving an exam session, click Report (F2-2e) in the Tools section to open the Report window. Select the appropriate test and click on Report (F10.1-10a).
- In the Create Report window, you can preview various reports of your students' performance. All reports can be exported into different formats and printed.

Session Name	Exam Title	Activity Mode	Class	Subject	Teacher	Date	Host
Session 2	MathQuiz ppt	Normal	Class 1	Mathematics	qomo	10-28-2011	QRF500
Session 1	MathQuiz ppt	Normal	Class 1	Mathematics	qomo	10-28-2011	QRF300
Sample Session	Simulated Exam	Normal	Sample Cl.	Sample Sub.	Sample Tea.	09-16-2009	QRF900

F10.1

Session	Class	Teacher	Subject	Host
Session 2	Class 1	qomo	Mathematics	QRF500

Letter Grade	Letter	From	To

F10.2

Question Report	
Class: Sample Class	
Date: 2011-10-10	
Subject: Mathematics	
Teacher: Qomo	
Session: Session3	

Report	Score	Percentage
A. 500	1/3(3.33%)	
B. 700	0/3(0.00%)	
C. 650	0/3(0.00%)	
D. 530	0/3(0.00%)	
E. 525	0/3(0.00%)	
F. 600	0/3(0.00%)	

Correct Answer: A

F10.3

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